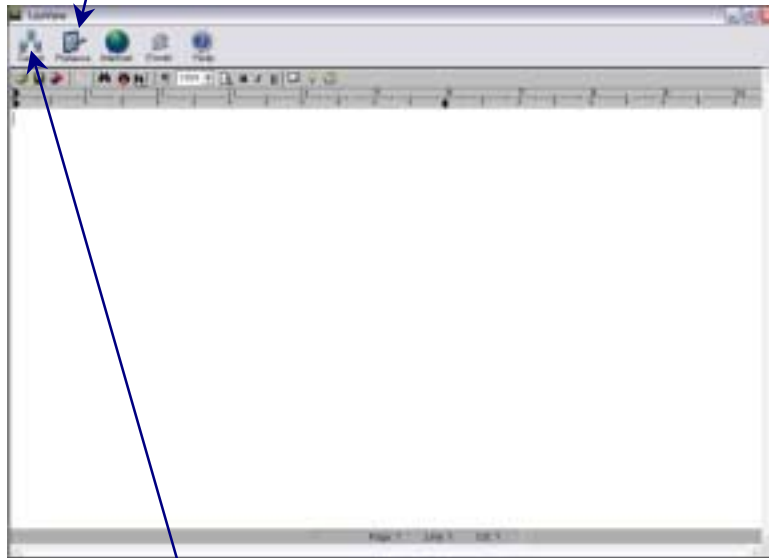


Denoto Quick Lookup Guide

①

User Preferences – This is the starting point. Click here to identify the realtime server address. Denoto uses this address as the source of input.

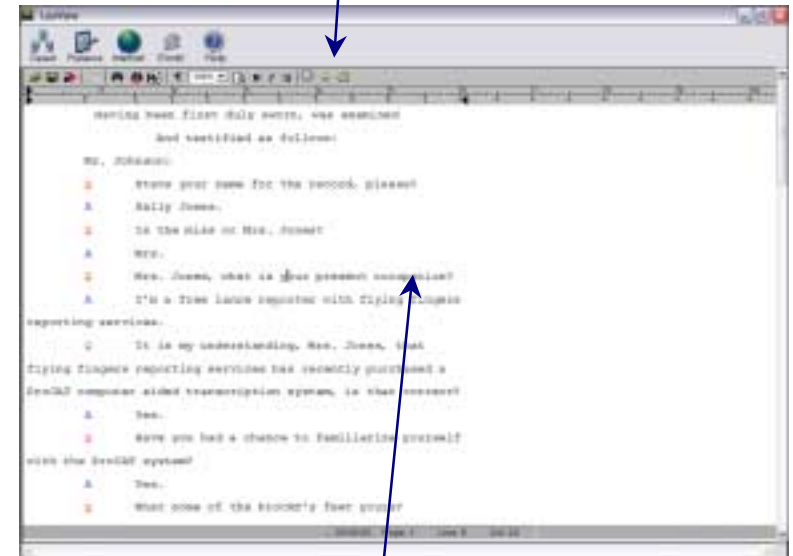


Connect to Realtime – Click here to establish communications with the realtime computer (court reporter).

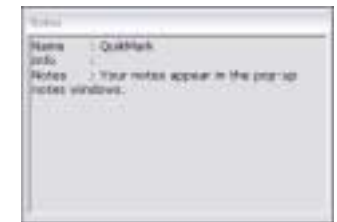
②



Issue codes – Use this button to define the issues that you would like to track during a realtime session.















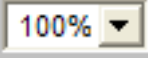

Press the spacebar or a numeric key to add bookmarks and notes to your document. Notes will appear in the pop-up window.



③

| Key | Description |
|-----------|--|
| F1 | Help |
| F9 | Notes Pop-up Window – Press the F9 key to open/closed the Notes window. |
| Ctrl+PgUP | Go to the top (beginning) of document. |
| Ctrl+PgDn | Go to the bottom (end) of document. |
| ↑ | Move the cursor to the previous line. |
| ↓ | Move the cursor to the next line. |
| ← | Move cursor to the left. |
| → | Move cursor to the right. |
| Home | Move cursor beginning of a line. |
| End | Move cursor to end of a line. |
| PgUp | Move cursor to previous page. |
| PgDn | Move cursor to next page. |
| 0...9 | Issue Codes – Use the Issues button to identify your issue codes and then press the key corresponding to an issue to mark testimony. |

④

| | |
|---|------------------------|
|  | Open Document |
|  | Save changes |
|  | Export document |
|  | Copy text to clipboard |
|  | Search |
|  | Search again |
|  | Search for bookmark |
|  | Displays hidden codes |
|  | Page View mode |
|  | Summary report |
|  | Issues table |
|  | Produce HTML report |
| F9 | Notes pop-up window |
|  | Screen zoom |
|  | Emphasize text |

